Southeastern Massachusetts Educational Collaborative Board

Minutes of March 31, 2015 Board Meeting

Members Present: Harry Carter Hunt III, Jennifer Kulak, Frank Kuthan, Donna McKenna, James O'Brien, Christopher Oliver, Marlene Pollock.

Members Absent: Jay Pateakos

Staff Present: Catherine S. Cooper, Executive Director
Jill Brilhante, Director of Business

Others Present: John Nunes, SMEC Treasurer

A quorum was reached and Mr. Kuthan called the meeting to order at 6:32 P.M.

1. VOTED To approve the Minutes of the Board's February 24, 2015 meeting as submitted.
Member Hunt abstained.

APPROVED

2. VOTED To receive, accept and place on file the LEA, SAIL and ADH funded staff appointments, transfers, promotions, resignations, terminations, and reductions as submitted on Agenda Attachment 1.

APPROVED

3. VOTED To remove the restriction on the SMEC sick leave policy that currently states that only 50% of accrued sick leave can be used to care for an immediate family member. Discussion ensued regarding the policies in member school districts. The Board voted to remove the 50% restriction effective April 1, 2015.

APPROVED

4. VOTED To approve the FY15 Collaborative Operating Budget Amendment as submitted on Agenda Attachment 2.

APPROVED

5. VOTED To approve the Executive Director's Educator Evaluation Plan, Self-Assessment and Goals as submitted on Agenda Attachment 3 and to appoint Donna McKenna and Marlene Pollock to the Evaluation Subcommittee for the evaluation period of April 2015-March 2016.

APPROVED

6. DISCUSSION The Director updated the Board regarding the status of the proposed revision to the Collaborative legislation, including the standing of the DESE appointment to Collaborative Boards. She also reminded new Board members of the requirement to complete Collaborative specific training requirements.

7. DISCUSSION The Director discussed the FY16 budget development timeline with the Board including a first reading of the FY16 proposed Collaborative operating budget anticipated at the next Board meeting in April.

8. DISCUSSION The Director gave a brief synopsis of the anticipated program locations for next year, which are expected to remain the same pending ORR school committee approval. All school programs locations are expected to remain the same as the current year, while the adult service and administrative office locations are expected to remain the same until at least March 2016.

9. DISCUSSION The Director informed the Board that the DDS QUEST audit team has completed their 2015 program quality review of the Collaborative's SAIL program and has issued a two year license without restriction for both day/employment and residential/individual services.

10. DISCUSSION The Director informed the Board that the Collaborative's revised Articles of Agreement have now been signed by all members indicating approval by all member school committees and will be submitted to the Commissioner of the DESE for final approval.

11. DISCUSSION The Executive Director updated the Board regarding the Collaborative's programs and services, including school age and adult service programs and upcoming professional development.

12. DISCUSSION The Executive Director updated the Board as to the activities of the Southeast Collaborative Regional Organization (SCRO), of which SMEC is a member and distributed information regarding the SCRO Virtual Learning Initiative.

13. SCHEDULED Next SMEC Board meeting is scheduled for April 29, 2015.

14. VOTED To adjourn at 7:03 P.M.

APPROVED

Respectfully submitted,
Catherine S. Cooper
Secretary to the Board

Approved: April 29, 2015