Board Meeting of November 29, 2012

AGENDA INFORMATION AND DIRECTOR'S RECOMMENDATIONS

I. Call to Order: Chairman

II. Routine Actions

A. Minutes of September 20, 2012 Board Meeting (Enclosed)

Recommendation: To approve as submitted

III. Business Items

A. FY12 Audit Presentation

***Recommendation*:** To approve as submitted. (Enclosed)

B. Staff Appointments and Reductions (Attachment 1)

Recommendation: To receive, accept and place on file as submitted the attached L.E.A., SAIL and ADH staff appointments and transfers as well as the attached staff resignations, terminations and reductions in force.

C. SMEC Treasurer

Recommendation: To reconfirm the appointment of John Nunes as the SMEC Treasurer.

D. FY13 Adult Service Budget Updates (Attachments 2 and 3)

Recommendation: To approve as submitted.

E. Maternity Leave Request (Attachment 4)

Recommendation: To approve as submitted.

F. Inventory Policy

***Recommendation*:** To set the standard for equipment, supplies or furnishings to be included in the Collaborative's master inventory list at a value of $250 or greater.

G. Surplus Property

Recommendation: To declare four of the Collaborative's vans (listed below) as surplus property and dispose of same in accordance with Collaborative policy.

2000 GMC Safari, VIN#1GKDM19W3YB536982
1998 Ford Windstar, VIN#2FMZA5149WBC34899
2000 Ford Windstar, VIN#2FMZA5140YBD01778
1998 Plymouth Voyager, VIN#2P4FP25B3WR512096

IV. Discussion Items

A. LUSA Payback Plan (Attachment 5)

B. Proposed Collaborative Legislation and Commission

The director will update the Board on the regulations developed by the MA DESE that are currently in a public comment period as well as the activities of the Commission on Collaboratives.

C Program Update

The director will update the Board on the status of all SMEC Programs.

D. Professional Development

The director will inform the Board of upcoming professional development opportunities being presented by SMEC.

E. Budget Subcommittee Meeting Date

NEXT GENERAL MEETING DATE: January 31, 2013
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